2011 Cedarburg Maxwell Street Days

Restrictions, Requirements and General Information

1. We reserve the right to cancel, terminate or relocate any space holder at any time.
2. **Sales or Possession of the following: any Animals, Weapons, Firearms, Fireworks, Knives, Bows & Arrows, or Facsimiles, Pornographic Materials or Illegal items are absolutely prohibited from being on the property or in any vehicles.**
3. All vendors should conduct themselves in a professional and courteous manner or Cedarburg Fire Department, Inc reserves the right to ask you to leave.
4. All food and beverage sales are reserved by Cedarburg Fire Department, Inc. All approved vendors, who have been given permission to sell and participate in events, must carry Liability Insurance. A current certificate of Insurance listing Cedarburg Fire Department, Inc as an additional insured and any other necessary licenses that you may be required to have should be provided to the Maxwell Street Day office. These must be on file prior to each event. A Food Permit will then be issued and will need to be displayed in your space for each show.
5. No unauthorized moving vehicles are allowed on event grounds between 6:30am and 3:00pm. Vehicles inside Barn and Grandstand may not be kept overnight or for long periods with or without engines running. ***This is a safety concern.***
6. All vendors need to drive slowly to and from your space. When arriving or leaving event please do not drive across the green areas, you should stay on the walkways and out of anyone's way. Vendors may park in their space, as long as the vehicle fits. You are limited to only your respective paid space(s), if it does not fit you may park in the north parking lot and pay the parking fee to the Cedarburg American Legion Post #288. Vehicles may not park in any vacant areas or along the North fence line.
7. The Park Office is open from 2:00 p.m. to 8:00 p.m. the day before each event
   5:00 a.m. to 5:00 p.m. the day of the event
8. The Main Gate opens at 2:00 p.m. the day before the event for vendor setup & continuously through out the night with a paid pass until 6:30 a.m. on Sunday. You must have a vendor pass to enter and keep pass on dashboard while on the grounds. (Only 1 pass for each paid space will be issued) Park opens to the public at 7:00 a.m. on the day of the event.
9. **The Park closes and gates are promptly locked at 6:00pm on the day of Event (NO EXCEPTIONS)** Phone number is 262.377.8412 and is available throughout the year. Messages are checked weekly during the off-season. You may also contact us by any of the ways we have listed on the front left hand corner of this application form.
10. Each space is marked on the ground and as you face that marker in the aisle, place your left foot on marker and your space is to the right of that marker. The marker in front of your space is your boundary line, you may not exceed past that marker.
11. **Event takes place rain or shine, no rain dates and no refunds.**
12. If you would like to renew your space for the following year, you may do this at the October event or before February 1st. Unless we hear from you by then, spaces will then be issued on a first come, first served basis. ***Spaces will not be held without a payment.***
13. Space sizes are approximately 10 1/2' wide by 20' deep. We have **reduced all spaces for the entire year** to $40.00 for a regular outdoor space, $45.00 for an outdoor corner and $50.00 for indoors, if you renewal and pay before or at the May show for the entire season. The price will then be $45 for a regular outdoor space. All checks should be made out to **Cedarburg Fire Department, Inc.** A $40 returned checks fee will be charged and you will be put on a cash basis.
14. Cedarburg Fire Department, Inc. is not responsible for any lost, damaged or stolen property. Any property found on the grounds is to be turned into the Park Office. If you wish to report theft of property, you will need to contact the Cedarburg Police Department. During the event, you can report the theft to the officer working the event by contacting the Office.
15. The Maxwell Street Days Office will keep you informed of any changes via mail or email throughout the season. We will have the office staffed 2 weeks prior to each event to better accommodate the economic needs and schedules of our Vendors. The office phone line 262.377.8412 will have those days & times listed each week starting on that Monday.